

**MAAP Steering Committee Meeting
August 17, 2004**

- I. MAAP Amendment – Chuck
- II. Performance Testing Problems - Dennis
- III. Project Schedule – Dennis
- IV. Major Core Activities - Rachel/Glenn
 - A. Integration and Failover Testing
 - B. Performance Testing
 - C. User Acceptance Testing
 - D. Training Preparation
- V. User Training Preparation – Kelly, Priscilla
- VI. Implementation Activities – Brian
 - A. DOS PC Rollout
 - B. MA PC Rollout
 - C. Training Rescheduling
 - D. 66 Browser towns; 17 vendor towns; 1 vendor city (Concord)
- VII. OIT Activities – Jim
 - A. Vendor/City Certification
 - B. State Development Activities
- VIII. Communications - Dennis
 - A. MA Technical Agreement Signoffs (49 of 84 as of 8/13/04)
 - B. Network Diagram Approvals (Concord)
 - C. UAT Reporting
- IX. Citizen Registration Renewal (COMPASS) - Pete

NEXT MEETING, September 21, 1:30 PM